

**STATUTE
OF THE NON PROFITABLE ORGANISATION
“INSTITUTE FOR NATURE CONSERVATION IN ALBANIA”**

ARTICLE 1

Establishment of the Non Profitable Organisation named “Institute for Nature Conservation in Albania”, in a short form INCA, in Tirana, date 10/07/2004.

ARTICLE 2

The address of the organisation is in Rr. Islam Alla, Pall. IVEA, Kati I, Tirana, and pursue its activity in the entire Albanian territory and in the region. For achieving its goal the organisation can open other branch offices or appoint representatives in the areas where is practising its activities or implementing projects.

ARTICLE 3

The organisation has no profiting interest. It is prohibited the distribution of any kind of income for profiting goal.

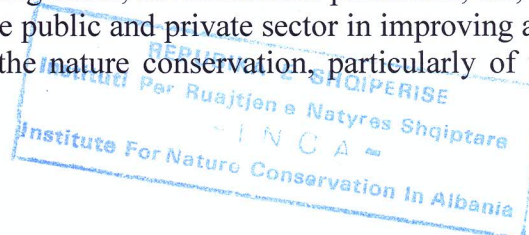
ARTICLE 4

The main objective of the organisation is to help the professional capacity building, safeguard of environment, conservation of the natural environment treasures and rural development in the country, protection of flora and fauna, the assessment of biodiversity, the management of protected areas, and the European integration, aiming at the:

- ✓ Increase and active participation of the human resources through encouragement of professional formation for nature and environment protection, on the basis of sustainable development and sustain use of natural resources;
- ✓ The cultural, scientific, technical and social education of community based on the national and international concepts, rules and standards.
- ✓ Harmonization of the human resources and their implication on the country development on the field of environmental protection, particularly on wild nature, and their employment, approach and integration with the EU countries.

Also the Institute intended to:

- ✓ serve in promoting the development of initiatives in the field of transfer technology, the production rationalize and other service in the region and outside;
- ✓ renovate the cultural tradition through activities in support of tourism development, social aspects, eco-tourism, agro-tourism, etc;
- ✓ offer assistance, services, consultation and training to the public institutions, private enterprise, associations, etc, particularly for the assessment of the situation and implementation of new and recent technologies improving the condition of service and product realization;
- ✓ promote the activities in Albania and abroad aiming essentially in acquisition and appropriation of international rules and standards in the field of social services, energy efficiency, water resources management, environmental protection, etc;
- ✓ offering assistance and advising for the public and private sector in improving and controlling the law enforcement for the nature conservation, particularly of the protected areas;



- ✓ participate in European and international projects that are developed for the implementation of the programs in accordance with the objectives and aims of the association.

For the achievement of the above mentioned goals, the organisation may operate in all the activities considered necessary for the established objectives.

ARTICLE 5

The duration of the organisation is decided to be 10 years started from the creation date, and will be long-standing for the same period silently, with exception on the case when decision for disposition will be taken.

ARTICLE 6

The number of members is not limited. In the organisation can participate any juridical and physical person that has the ability and interest in contributing for the achievement of the organisation goals.

ARTICLE 7

The organs of the Institute for Nature Conservation in Albania are:

- The General Assembly;
- The Administrative Council;
- President
- The Executive Director.

ARTICLE 8

The General Assembly normal meeting has the right to take decisions on:

- The nomination of the Administrative Council;
- The recognition of the principles guide for the organisation activities based on the approved goals;
- Approval of the annual budget report;
- Approval of the internal regulation;
- All other decisions, in the frame of the Albanian legislation and the range allowed by this statute.

ARTICLE 9

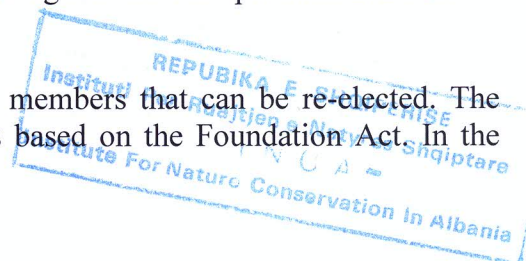
The normal meeting of the Assambly is called by the President, at least once a year, but also as much as considered necessary through their request at least 50% of the members. The Assembly meeting request should have the order of the day, the place, the day and timing of the meeting, and should be made with an announcement (e-mail, mail, fax, etc) at least 5 days before the day of the meeting.

The Assembly start working on the presence of at least 50% of the members, and the decisions are taken with the majority of the present people. The decisions taken are valid on the next meeting, whatever is the number of the participants.

The meeting report, in which are stated the decisions of the Assembly, is signed by the President and the Executive Director, and should be register with the protocol number.

ARTICLE 10

The Administrative Council is composed from 5 members that can be re-elected. The nominee of the Administrator in the beginning is based on the Foundation Act. In the



case of resignation by one of the member, a new member will enter with the approval of the other Council members.

The Council select from the members the President and the Executive Director. The President of the Council is also the President of the organisation.

The decisions of the Administrative Council are taken with the majority of votes and in cases of vote's equality, are decided on the basis of the President vote. The report of the Administrative Council is signed by the President and the Executive Director and should be registered by protocol number.

ARTICLE 11

The Administrative Council is called by the President, at least 2 times a year, and/or as much as necessary through the request of at least 3 members. The call for meeting should contain the order of the day, the place and timing of meeting, and should be made with an announcement (e-mail, mail, fax, etc) at least 5 days before the day of the Council meeting. The meeting start working on the presence of at least 50% of the members, The decisions taken are valid on the next meeting, whatever is the number of the participants.

ARTICLE 12

The Administrative Council have the full power for the administration of the organisation in normal and in unusual condition in a way that it fulfils the aim and objectives, and the sane time have the authority given by the law and status.

In particular the Administrative Council decide on:

- The problematic and general orders dealing with the technical and financial administration;
- Recognition of the main organisation activities guidelines for satisfying its goals;
- Approval of the proposed yearly budget and the annual balance sheet;
- Approval of the internal regulation;
- Admission of new member;
- In all issues where competences are given by law and from the status;
- Financial analysis, and the anticipatory general program of the organisation, presented every year;
- Approval for the participation in competition in project, tender, etc;
- The establishment of internal working groups for the different issues and development of the National, Regional and International initiative;
- Nomination of the commissions for the specific management function;
- Specific procuration;
- For everything foreseen by the law and status.

ARTICLE 13

The President of the Administrative Council has the duty:

- To call and chair the meeting of the Administrative Council;
- Represent the organisation as stated by law;
- Guide and manage the organisation;
- Oversee the administration, in collaboration with the Executive Director or other adviser;
- Make sure the execution of the decisions taken by the Administrative Council;



- Sign administrative and financial documents, in cases together with the Executive Director.

In cases of his/her absence the function are covered by the Executive Director.

ARTICLE 14

The organisation avail itself with income coming from:

- the membership fee, equal to 500 leke, in spite of a special payment supporting the running expenses of the organisation; for the foreign members the contribution will be 1.000 leke;
- the organisation immovable and goods or other objects that can come from buying, offers, heritage, and other forms, obtained from the direct payment or gratis;
- the assets resources and returns from the good administration;
- the contribution, financial support, donation from different organs or institutions being public or private, regional, national and international;
- other activities with social characters.

The organisation funds are exclusively destined to guaranty the obligation taken by the organisation in relation to the third parties, and the members can not requested the found division and the members' creditor have no right on this.

Based on this document, the Universities and research institutions can joint the organisation with the aim of bringing scientific support. The support will be obtained exclusively from the services with scientific, technological and professional education nature.

ARTICLE 15

The member can resign from the organisation through the decision of the Council, based on her/his presented motivation, or for not ethic behavior in relation to the goals of the organisation status. In those cases the Administrative Council will appoint an interim and outside guarantee for presenting the case. The member of the Council can not revoke their quota and have no rights to pretend this from the organisation.

ARTICLE 16

In cases of the organisation failure, decided from the Council, measures will be taken for the liquidation with the nominee of an expert decided from the Council. The asset of the organisation, remaining after the total liquidation of the obligation, will be granted in favor of other organizations that aim in assisting the undefended categories.

ARTICLE 17

For the issues not covered in this status, are valid the articles of the law on the Albanian Civil Code and the law on the non profit organisation. All the members of the organisation should know this status, approving it on all articles. Furthermore they have the obligation to respect the internal regulation.

Signed by the founding partner of the "Institute of Nature Conservation in Albania"

